

CRAIGIEBUCKLER PARISH CHURCH**LOCAL CHURCH REVIEW ACTION PLAN AUTUMN 2015**

What has to be done?	How is it to be done?	Who has to do it? * In each case responsibility rests with the Team or Group Convener	When has it to be done by?
1. WORSHIP AND DISCIPLESHIP 1.1 To introduce a celebration of Communion at a Kirk Session meeting		Minister	June 2016
1.2 To consider the possibility of providing a mid-week service for older people.	Consultation with Seniors' Group	Minister and Care Team*	April 2016
1.3 Run the Community Bible Experience programme	Project for our Familiarisation Placement minister	Revd Brian Smith	February-March 2016
1.4 To explore the possibility of the Church being open mid-week to provide a quiet space	Consider when the Church might be open; what personnel will be required; health, safety and security issues.	Co-ordinating Group*	End 2016
2 CARE 2.1 To continue overseeing the Congregational Visiting Scheme and to recruit visitors as necessary	On-going	Care Team*	On-going
2.2 Continue to develop the Prayer Group and recruit new members	Invitation by intimation and personal	Care Team*	During 2016 and thereafter on-going

2.3 To consider the possibility of appointing a Parish Nurse	Speak to neighbouring congregation about a possible joint project; speak to congregations with Parish Nurses and to the Parish Nursing Organiser.	Care Team*in consultation with the minister	November 2016
3. COMMUNICATION 3.1 Investigate and develop social media - Facebook	Speak to people who use social media to find out how best to set this up for the church. Recruit someone to take responsibility for social media page to the Communications Team	Communications Team*	March 2016
3.2 To continue to develop our communications both internal and external, looking to use electronic media wherever possible	Set up groups to whom information can be sent eg for young people, elders, visitors etc	Communications Team*	On-going
4. FAMILIES 4.1 To increase membership of the Group	Approach people who have skills and interest in family work. Also possible representation from organisations and groups.	Families Team*	February 2016
4.2 To build relationships with Parent and Toddler Group	Contact the organiser of the group and visit	Families Team*	February 2016

4.3 To look at ways of connecting with the 29% in the Parish in the 50-69 age group	To seek ideas form other places; invite ideas from members and community	Families Team*in consultation with other Teams and Groups.	February 2017
4.4 Continue to support “That Thing on Sunday” and “Creative Experiment”, considering future staffing if we no longer have a Youth Worker	Consult with Youth Worker about requirements; providing support where and when needed.	Families Team*	On-going
5. FABRIC AND FINANCE			
5.1 Church Hall Development This is currently being overseen by the Co-ordinating Group but will require a Working Group to be set up if the project goes ahead, to cover building and financial aspects of the development.	Recruit suitably qualified people to Working Group	Fabric and Finance Teams and Corordinating Group*	When required depending on time scale of development.
5.2 Continue programme of works highlighted in most recent Property Inspection	Identify suitable contractors for works which cannot be undertaken in-house.	Fabric Team*	On-going
5.3 Put in place systems to help and support with Gift Aid receipts and claims	Use of appropriate software	Finance Team* in consultation with Gift Aid Convener	March 2016
6. SOCIAL			
6.1 Provide social events throughout the year to build friendship and fellowship in and beyond the congregation	Provide hospitality and welcome at special events; seek new opportunities to bring people together to build community	Social Team*	On-going

<p>7. CO-ORDINATING GROUP</p> <p>7.1 To consider community events and set up short term Working Groups to plan and organize events that enable us to engage with the local community</p>	<p>An event to celebrate the 90th birthday of The Queen</p>	<p>Special Working Group*</p>	<p>June 2016</p>
<p>7.2 Act as Think tank for Hall Development Project and to take this forward until such time as a special Working Group is setup</p>	<p>Engage with Architects; Kirk Session, Congregation, Presbytery, General Trustees in considering Design Proposals</p>	<p>Co-ordinating Group*</p>	<p>On-going during 2016</p>
<p>7.3 If the Halls Development goes ahead to investigate new opportunities for use of premises including possible partnerships with other organisations and agencies.</p>	<p>Consider staffing requirements for premises and new opportunities; engage with community groups and organisations; with City Council and others as appropriate eg Parish Nursing (see 2.3)</p>	<p>Co-ordinating Group*</p>	<p>In tandem with Halls Development during 2016-2018</p>
<p>7.4 Broadening the membership of the Sunday Welcome Team and recruiting suitable people for the Team</p>	<p>Invite people to join the Team; invite young people's groups to take part as appropriate</p>	<p>Co-ordinating Group* in consultation with Session Clerk and Minister</p>	<p>June 2016</p>
<p>7.5 Ensure the Action Plan is reviewed on an annual basis</p>	<p>In February Kirk Session will break into Task Groups to discuss and amend the Plan as necessary</p>	<p>Task Group Co-ordinators, Session Clerk, Minister</p>	<p>February 2016 and annually thereafter</p>