

Holburn West Church Action Plan

This action plan identifies specific areas of action with lead person(s)/ group and timescale identified following the meeting of the Kirk Session in reviewing the reports from the Vision Day theme leaders on areas identified for development. Themes for development arose from discussions within the Kirk Session meetings during 2013-2014 and from the congregational Vision Day in June, 2014.

Specific target	Actions Required	Lead person / group	Timescale
Theme 1: Children and Young People			
Be creative with the provision for young people within Sunday worship	Setup activities in the vestibule area of the Sanctuary	NAMED PERSON and children and young people task group	September and periodically through to June
	Explore alternative resources for worship	NAMED PERSON and children and young people task group	October through to June
	Seek opportunities for young people to be involved in worship	Worship task group (as part of action identified below)	November and February
Strengthen connections with the local / link schools	Support the minister in assisting worship in schools	TWO NAMED PERSONS	October through to June
	Invite Ashley Road Primary Choir / Orchestra to sing / perform at church events or special services in the next year	Minister with TWO NAMED PERSONS	October through to June
Strengthen links with hall user groups which involve children and young people	Explore interest in participating in an event such as "Holburn West's got talent" and organise if possible	Volunteer group required – interested people to contact Minister or Session Clerk	February through to May for event in late autumn 2015
	Organise for Carol Singing in Ashley Park Gardens	Volunteer group required – interested people to contact Minister or Session Clerk	Planning late October and November for event in December.
Set up ongoing evaluation of the progress and impact of actions for development within this theme	Keep track of actions undertaken Provide report for June meeting of the Kirk Session for overall review	Children and Young People development team Kirk Session	October to June
Theme 2: Outreach			
Create opportunities for more social contact within the church for specific groups	Set up a group to explore CAMEO events (Come And Meet Each Other)	Volunteer group to be setup	October 2014
	Find out what other neighbouring churches are doing to support specific groups	THREE NAMED PERSONS	November 2014

Specific target	Actions Required	Lead person / group	Timescale
Strengthen and develop links with other churches	Continue to liaise with St Mary's re joint activities Explore connections with other churches (not necessarily C of S)	Rev. D. Eddie and small group Rev. D. Eddie and small group of volunteers (some of whom are named above)	Ongoing November through to February for setting up links
Set up ongoing evaluation of the progress and impact of actions for development within this theme	Keep track of actions undertaken Provide report for June meeting of the Kirk Session for overall review	Children and Young People development team Kirk Session	October to June
Theme 3: Pastoral			
Extend the support for the delivery of flowers from the Sanctuary	Complete calendar of volunteers by advertising in church news and prompting people to volunteer	NAMED PERSON	September / October (and annually as required)
Make the contact and work of the church visible	Create an information leaflet for issuing to new residents in the Parish / visitors interested in finding out about the church	Publicity Task Group	January 2015
Extend the activities available for social contact (such as Tuesday Coffee)	Seek guidance on PVG issues for setting up a regular activity Explore transport considerations Explore hall availability for any additional activity	Short-life working group to be created (as stated in the 'Outreach' section)	October through to June 2015
Ongoing evaluation of the progress and impact of actions for development within this theme	Keep track of actions undertaken Provide report for June meeting of the Kirk Session for overall review	Children and Young People development team Pastoral Care, Education Kirk Session	October to June
Theme 4: Worship			
Seek to include particular groups such as uniformed organisations in being part of the worship	Engage specific groups in supporting / leading particular worship (such as family worship Sundays, Palm Sunday, Christmas celebrations)	Worship task group	November and February

Specific target	Actions Required	Lead person / group	Timescale
Engage more of the members in active roles in leading worship	<p>Review the membership of the Worship task group</p> <p>Create short workshops on how undertaking readings (using microphones and guidance on pace, etc)</p> <p>Offer workshop on exploring prayer to encourage prayer leaders</p> <p>Ask for volunteers to sign up to be available for reading, or to speak about their favourite hymn or take part in a dramatisation</p>	<p>Convenor of the Worship Task Group (Rev. D Eddie)</p> <p>NAMED PERSON</p> <p>NAMED PERSON</p> <p>Worship task group</p>	<p>By November</p> <p>January / February and periodically as required (twice a year)</p> <p>February to April and annually thereafter</p> <p>October / November (and twice yearly thereafter)</p>
Review provision for adult Christian education	Explore options for extending exploration of faith and Christianity (such as Bible Study, discussion groups, Church and Culture type activities)	Education Task Group In partnership with other churches (noted in Outreach)	November through to March
Set up ongoing evaluation of the progress and impact of actions for development within this theme	<p>Keep track of actions undertaken</p> <p>Provide report for June meeting of the Kirk Session for overall review</p>	Children and Young People development team Education, Worship Kirk Session	October to June
Ongoing review of progress and impact			
Undertake an annual review of progress and impact of changes and development	<p>Build in evaluation of activities when new provision is setup- using proforma evaluation questions as template</p> <p>Gather reports from the different areas of developments</p> <p>Review reports to identify next steps for further development Amend action plan as required</p>	<p>TWO NAMED PERSONS</p> <p>Session Clerk and theme coordinators / development leaders Kirk Session</p> <p>Session Clerk to summarise revision of action plan for implementation in September</p>	<p>May / June</p> <p>June 2015 (and annually thereafter)</p> <p>June to September 2015 (and annually thereafter)</p>